E.P.H (1949) Department.

M9 SERIES.

G.O. NO.	3098-P.H
Dated	2.9.49

5 Encl

[Despatch Abstract.]

T.B — Govt. Wellesley T.B. Sanatorium,
Bellary — Temporary Ministerial Staff
Continuance — Sanctioned.

Medical Department.

From

Dr. A.S. Mannadi Nayar, M.B.B.S., Ph. D. (Edin.
Surgeon-General with the Govt. of Madras.

To

The Secretary to Government,
Education & Public Health Department, Madras.

....

Ref.96477-G/48. Dated 1-8-49.

Sub: Establishment - Govt. Wellesley Tuberculosis Sanatorium, Bellary - Temporary ministerial staff - Continuance - Sanction - Requested.

Ref: Govt. Memo.No.16035-G1/49-1 P.H. dated 25-3-49.

..

The temporary posts of one Upper Division Clerk and two lower division clerks sanctioned in G.O.Ms.No.1655 P.H. dated 13-5-47 for the Govt. Wellesley Tuberculosis Sanatorium Bellary are due to expire on 22-8-49, 29-8-49 and 1-10-49 respectively. A copy* of the letter No.A3-3049-49 dated 21-7-49 from the Superintendent of the Sanatorium explaining in detail the necessity/is enclosed. I agree with him and request that the Government may be pleased to sanction the continuance of the posts upto 31-3-1951. Reference is in this connection invited to this office letter Ref.28168-G, dated 8-6-49 wherein it has already been stated in detail that it is not possible to effect any retrenchment in the existing staff.

2. Early...

ASST. SECRETARY TO GOVERNMENT
4- AUG 1949
EDUCATION AND PUBLIC HEALTH DEPT.

59307

(for the continuance of the above staff)

*Copy of letter.

Proposals for the further continuance of the Temporary Ministerial staff of this institution was submitted to the Surgeon General with this office A3-989-19 dated 11-3-19 as the sanction expires from 29-8-19 for the post of Head clerk and 29-8-19 from one lower division clerk and 1-10-19 for the other lower division clerk. It was ordered in Surgeon-General's Ref.No.96477-G/18, dated 6-4-19 that fresh proposals should be submitted in August 1919 with the details called for in para 2 of Govt. Memo.No.1635-C1-19 P.H. dated 25-3-19 Accordingly fresh proposals are submitted now in Annexure A.

The sanctioned number of posts of clerks for this institution is only one Lower Division Clerk (permanent). The remaining posts of one head clerk and 2 lower division clerks are temporarily sanctioned for two years from the date of appointment. The dates from which each post was filled is entered in column 5 of the Annexure A.

Statistics furnished in the Statement A and C will show that the work has doubled in this institution when compared with the previous year. As this is a growing institution, the statistics are not likely to go down in the coming years. The details of work turned out by each clerk is shown in annexure B and the number of currents disposed of by each clerk is furnished in ~~the~~ annexure C. It will be seen from the statistics that the staff employed are the minimum at one clerk for every 30 beds and hence no retrenchment is possible.

I request you therefore to kindly recommend to the Government for the permanent retention of the posts of head clerk and two lower division clerks from the dates of expiry of the sanction as shown in column 9 of annexure A.

..

Annexure -- A.

PROPOSAL FOR THE PERMANENT RETENTION OF TEMPORARY POST OF CLERICAL ESTABLISHMENT IN GOVERNMENT WELLESLEY TUBERCULOSIS SANATORIUM, BELLARY.

...

1.	Name of the institution .. --	Govt. Wellesley Tuberculosis Sanatorium, Bellary.
2.	Designation of the post --	Upper Division Clerk - 1 Lower Division clerks - 2
3.	G.O.No.& date of sanctioning of the post for the Ist time. -	G.O.Ms.No.1655 P.H. dated 18-5-17.
4.	Surgeon-General's No. and date communicating the sanction for the Ist time. --	Surgeon General's No.P.161-G dated 1-6-17.
5.	Date from which the post is sanctioned. --	22-8-17 Upper Division Clerk 29-8-17 Lower do. 1-10-17 Lower do.
6.	Period for which the post is sanctioned. --	Two years.
7.	G.O.No. and date Sanctioning the continuance of the post subsequently. -	...
8.	Surgeon-General's No. and date sanctioning the subsequent sanction.	....
9.	Date on which sanction of the post expires. --	22-8-19 Upper Division Clerk 29-8-19 Lower do. 1-10-19 do. do.
10.	Reason for the further continuance of the post.	Sanctioned number of beds is 200/- At present there is only one permanent clerk. Based on the principles, one clerk for every 30 beds three lower division clerks are quite essential for this institution. Hence the posts of 2 lower division clerks may kindly be ordered to be retained permanently.

To supervise the work of 3 lower division clerks one (Upper Division Clerk) Head Clerk is necessary and hence the post of head clerk also may kindly be ordered to be permanently retained.

Statistics.	From 1-10-47 To 31-12-47.	From 1-1-48 To 31-12-48.	From 1-1-49 To 30-6-49.
Daily average attendance. ..	35	63	126
No. of currents received. ..	778	3364	2360
A.G. objection. ..	8	32	16
Certificates. ..	5	32	31
Contingent bills. ..	150	470	654
Hospital orders. ..	54	260	103
Vouchers. ..	381	670	530
Periodicals. ..	70	420	587
Pay bills. ..	43	165	30
T.A. bills. ..	30	20	6
Hospital expenditure. ..	Rs.17673/-	Rs.175238/-	Rs.100634/-
Hospital stoppages and cost of medicines recovered.	374	11156	11612

*****

Annexure - B.

Name of the Post.	Work distribution.	Details of work distribution. 1947.	1948.	1949 (6months).
Upper Division Clerk - 1.	Appointments and Hospital orders	54	260	103
	Hospital stoppages and collection of receipts.	Rs. 374	Rs. 11156	Rs. 11612
	Permanent advance vouchers.	381	670	530
	Service register and rolls	--	--	35
	No. of papers disposed of ordinary	210	529	433
	Confidential	20	20	12
	Gazetted Officers' pay bills.	36	160	80
	Supervision of the work of 3 lower division clerks.			
Lower Division Clerks -3.	(1) Typing (from 1-10-47 to 31-12-47)	778	3364	3010* *(from 1-1-49 to 30-6-49)
Clerk - 1.	Despatch	778	3364	2510
	Correspondence on convicts & Detenus.	99	220	136
	Certificates	5	32	31
	Accountant General's objection	8	32	16
	Censoring of letters out-going (Detenues)	-	-	79
	Censoring of letters in coming (Detenues)	-	-	41
	Stamp Accounts. Register showing the articles received and handed over to the Detenus.			

Contd.

		1947	1948	1949
Clerk-2.	Bills-contingent	75	200	400
	Pay bills	43	165	60
	T.A. bills.	30	20	6
	Papers disposed off	271	2739	1391
Clerk-3.	Diet Bills	75	279	254
	Papers received	189	280+ 96	150
	Periodicals.	381	670	587

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Annexure - C.

ESTABLISHMENT MINISTERIAL STAFF DETAILS SUBMITTED:

1. Name of the hospital: Govt. Wellesley Tuberculosis Sanatorium, Bellary.
2. Sanctioned bed strength: 200 beds.
3. Daily average in-patients attendance:

1945-46.	1947-35.	1948-63.
The hospital was taken from jail department only from 1-10-47.		

4. Daily average out patient attendance:

1945-46.	1947	1948
The hospital was taken from jail department only from 1-10-47.	-- 18	-- 30

5. No. of Medical Officers employed.
   - District Medical Officer (Superintendent) 1
   - Civil Asst. Surgeons, Class I 5
6. No. of nursing staff employed.
   - Matron Grade III .. 1
   - Ward Sisters .. 3
   - Staff Nurses. ..13
7. No. of other staff including menials.

Laboratory

Laboratory Assistant	- 1
do. attendant	- 1

X-Ray Department.

Dark Room Assistant	.. 1
X-Ray attendant	.. 2
Compounders.	.. 3
Nursing Orderlies.	.. 22
Peons	.. 2
Cooks.	.. 3
Gatewatchman	.. 2
Barber	.. 1
Thoties.	.. 15
Waterman	.. 1
Cartmen	.. 2
Sweeper	.. 1
Purveyer.	.. 1

Common Mess Servants.

Cook	.. 1
Ayah	.. 1
Chokra	.. 1
Female toty	.. 1

8. Receipts during each year:

1945	1946	1947	1948	1949(6 months
This institution was taken over from jail department only from 1-10-47.		Rs. 374/-	Rs. 14156/-	Rs. 14612/-

P.T.O.

9. Expenditure during the year:-

1947. (from 1-10-47 to 31-12-47)	1948.	1949 (6months)
Rs.17623/-	Rs.175223/-	Rs.109631/-

10. Correspondence.

	1945-46.	1947 From 1-10-47. To 31-12-47.	1948.	1949 From 1-1-49 To 30-6-49.
No. of papers received. This institution was taken over from the jail department only from 1-10-47.				
1. Accountant-General's objection.				
2. Certificates.		915	1603	3100
3. Hospital orders.				
4. Periodicals.				
5. Currents.				
No. of papers disposed of		915	1603	3100
No. of papers despatched.		950	1567	2520
No. of bills.		601	1225	720

Strength of existing ministerial staff under each category.

Permanent.
One lower division clerk.

Temporary.
Upper Division clerk - one
Lower Division clerks- two.

Number of ministerial post that can be retrenched or No. of additional ministerial posts required:

One clerk for every 50 beds, 6 clerks are required for this institution. As there are only 4 clerks no post can be abolished.

****

kvr 30-7.

/True copy/

for Surgeon-General with the Govt. of Madras.

Edn. ~~Lbry~~ (G1)

Tuberculosis — Govt. ~~Wellesley~~ Tuberculosis Sanatorium, Bellary — Temporary ministerial staff — ~~fixation~~ Continuance — Sanctioned.

Copyist (W) H 1-6-49

Read again: — G.O. no. 1655 P.H. dt. 15.5.47

Read also: — From the Sh. Reforms 96477-A/48 dt. 1.8.49.

Order no 3098 P.H. dated 2-9-48

Sanction is accorded to the continuance ~~of the~~ till 31.3.1951 of the temporary posts of one Upper Division clerk and two Lower Division Clerks in the Govt. Tuberculosis Sanatorium Bellary, sanctioned in G.O. no

8

1655 P.H. dated 13.5.49.

TNB
24.8.49

JRR
24/8/49

To
The SG.
The Ag. Thro Fin
The Fin. Depty
Sp. copy.

Note:- May be sent to finance for acceptance.

TNB
24.8.49

JRR
24/8/49

Finance (Edn)

EP&C no 59307 Ed/49-1
25.8.49

No draft orders as M. 1-2 above may be accepted.

ASH
26.8.49

27849

ASSISTANT SECRETARY TO GOVERNMENT
30 AUG 1949
6294
EDUCATION AND PUBLIC HEALTH DEPT.

ASSISTANT SECRETARY TO GOVT.
26 AUG 1949
55650
FINANCE DEPARTMENT

E.P.H

Fin. no. 55450 Edn-1
29.8

B 4 E.P.H(G1)

The draft order on pages 1-2 ante may issue.

TPB
31.8.49

31.8.49